

**BOARD OF ADA COUNTY COMMISSIONERS  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, FEBRUARY 16, 2016  
9:00 A.M.**

The Board of Ada County Commissioners (Board) met this date in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Bob McQuade, Assessor's Office; Larry Maneely, Commissioners' Office; Scott Williams and Mike Work, Operations; Jesse Barcroft, Indigent Services; Bob Perkins, Rusty McNeill, Alyssa Mitchell, Robyn Swaney and Alden Breton, Procurement; Megan Leatherman, Development Services; Jessica Donald, Communications; and Gary Matta, Treasurer's Office. Minutes Recorder: Angel Dicus.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner Jim Tibbs called the meeting of the Ada County Commissioners to order at 9:00 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners Jim Tibbs, Rick Yzaguirre and David L. Case were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. UNFINISHED BUSINESS:**

- Procurement
  - Award of Bid 16035, Ada County Ballot Printing Services (*Tabled from 2/9/16*)

**ACTION: D. CASE MOVED TO REMOVE THE UNFINISHED BUSINESS FROM THE TABLE FOR CONSIDERATION. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

B. Perkins presented the Evaluation Committee's recommendation for award. R. Yzaguirre read the recommendation into the record.

**ACTION: R. YZAGUIRRE MOVED TO ACCEPT THE RECOMMENDATION OF THE EVALUATION COMMITTEE AND AWARD BID 16035, ADA COUNTY BALLOT PRINTING SERVICES, TO CAXTON PRINTERS, LTD., IN THE AMOUNT OF TWENTY-ONE CENTS PER BALLOT. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

**V. NEW BUSINESS:**

- 1. Procurement
  - a. RFQ/RFP Openings:
    - 1. RFQ 16028, Ada County Master Lists for Engineering Services Projects Less than \$25,000

B. Perkins provided the Board 21 responses to RFQ 16028. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16028 be tabled to March 8, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFQ 16028, ADA COUNTY MASTER LISTS FOR ENGINEERING SERVICES PROJECTS LESS THAN 25,000, TO MARCH 8, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. RFQ 16029, Ada County Master List for Architectural Services Projects Less than \$25,000

B. Perkins provided the Board eight responses to RFQ 16029. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16029 be tabled to March 8, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFQ 16029, ADA COUNTY MASTER LIST FOR ARCHITECTURAL SERVICES PROJECTS LESS THAN \$25,000, TO MARCH 8, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. RFQ 16030, Ada County Master List for Architectural Landscaping Services Projects Less than \$25,000

B. Perkins provided the Board three responses to RFQ 16030. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16030 be tabled to March 8, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFQ 16030, ADA COUNTY MASTER LIST FOR ARCHITECTURAL LANDSCAPING SERVICES PROJECTS LESS THAN \$25,000, TO MARCH 8, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. RFQ 16031, Ada County Master List for Surveying Services Projects Less than \$25,000

B. Perkins provided the Board eight responses to RFQ 16031. He requested the names of each bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFQ 16031 be tabled to March 8, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: R. YZAGUIRRE MOVED TO TABLE THE AWARD OF RFQ 16031, ADA COUNTY MASTER LIST FOR SURVEYING SERVICES PROJECTS LESS THAN \$25,000 TO MARCH 8, 2016. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

5. RFP 16037, Ada County Elections Ballot Mailing Services

B. Perkins provided the Board one response to RFP 16037. He requested the name of the bidder be read into the record. J. Tibbs read the requested information into the record.

B. Perkins requested the award of RFP 16037 be tabled to February 23, 2016, to allow the Evaluation Committee time to assess the proposals.

**ACTION: D. CASE MOVED TO TABLE THE AWARD OF RFP 16037, ADA COUNTY ELECTIONS BALLOT MAILING SERVICES, TO FEBRUARY 23, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## b. Re-Documentation of Eligibility for Idaho Federal Surplus Property

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE RE-DOCUMENTATION OF ELIGIBILITY FOR IDAHO FEDERAL SURPLUS PROPERTY; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 2. Resolutions

- Resolution No. 2116 - Resolution Repealing and Replacing Resolution No. 1823 (Indigent Services)

J. Tibbs opened the public hearing. He read part of Resolution No. 2116 into the record and stated a copy was available online.

J. Barcroft stated the changes include one typo and to exclude cremation and burial assistance from the limitations for general expenses.

J. Tibbs closed the public hearing.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE RESOLUTION NO. 2116 AS LISTED ON THE AGENDA. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 3. Auditor's Office - No Report

## 4. Claims Journal

- February 12, 2016

**ACTION: D. CASE MOVED TO AUTHORIZE PAYMENT OF CLAIMS ON THE CLAIMS JOURNAL DATED FEBRUARY 12, 2016. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 5. Personnel Action Forms (5 Leaves with Pay)

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 5 LEAVES WITH PAY; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

## 6. Assessor's Office

B. McQuade provided an update on the reappraisal process and discussed legislation related to his office.

7. Tax Cancellations (18) (16-2015; 1-2014; 1-2013) (*Authorize the Chairman to Sign*)a. 2015 Property Roll (11)

1. Salgado Modesta	MGREA841401
2. Oviatt Heidi	R3558800310
3. Clawson Josh John	MCANY862450
4. Cavanagh Lynda L	R1724210390
5. Fitzpatrick Tracy D	R5241390560
6. Sjostrom Stephen W	R1610610690
7. Brown Michael E	R8313650010
8. Mcclung Linda	R7177270370
9. Anderson Douglas M	R7177280300
10. Larned Michael S	R1564620360
11. Somni Himanshu	R9465310080

b. 2015 Subsequent Roll

- Shaw Michael G R7193770140

- c. 2015 Missed Roll (4)
  - 1. Verizon Wireless (Vaw) LLC O2024150300
  - 2. Trull Christopher D R4344410460
  - 3. Bruce David M R7686220470
  - 4. Mccaskill Wh & El Family Trust R3581370400
- d. 2014 Property Roll
  - Somni Himanshu R9465310080
- e. 2013 Subsequent Roll
  - Somni Himanshu R9465310080

**ACTION: D. CASE MOVED TO APPROVE THE TAX CANCELLATIONS AS LISTED ON THE AGENDA WHICH INCLUDE 16 TAX CANCELLATIONS FOR 2015; 1 TAX CANCELLATION FOR 2014 AND 1 TAX CANCELLATION FOR 2013; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 8. Chief of Staff - No Report
- 9. Development Services (*Authorize the Chairman to Sign*)
  - Application Fee Waiver/Reduction Request
  - Susie Johnson; Waiver Reduction Amount: \$1,300

M. Leatherman recommended this request be denied.

**ACTION: R. YZAGUIRRE MOVED TO DENY THE FEE WAIVER/REDUCTION REQUEST AS LISTED ON THE AGENDA FOR SUSIE JOHNSON IN THE AMOUNT OF \$1,300; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 12. Parks and Waterways (*Authorize the Chairman to Sign*)
  - a. Barber Park Education and Event Center Agreement
    - Arlene Magdaleno, Magdaleno / Shock Wedding & Reception, November 5, 2016
  - b. Application for Renewal Registration of Trademark - Barber Park Raft and Tube Rental

**ACTION: D. CASE MOVED TO APPROVE THE ONE BARBER PARK EDUCATION AND EVENT CENTER AGREEMENT AS LISTED ON THE AGENDA; THE APPLICATION FOR RENEWAL REGISTRATION OF TRADEMARK FOR BARBER PARK RAFT AND TUBE RENTAL; AND AUTHORIZE THE CHAIRMAN TO SIGN THE DOCUMENTS ON BEHALF OF THE BOARD. R. YZAGUIRRE SECONDED. D. CASE, AYE, R. YZAGUIRRE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**

- 13. Agreements (12) (All Agreements FY16 Unless Otherwise Noted) (*Authorize the Chairman to Sign the Appropriate Documents*)
  - a. Agreement No. 11520 - Master Service Agreement Between Ada County and Taser International, Inc. for Evidence.Com (TASER) Prosecutor Program
  - b. Agreement No. 11521 - Remote Access Agreement Between Ada County and Title One Corporation for Access to Certain County Computerized Records
  - c. Agreement No. 11522 - Remote Access Agreement Between Ada County and Ada County Highway District for Access to Certain County Computerized Records
  - d. Agreement No. 11523 - Remote Access Agreement Between Ada County and Alliance Title and Escrow for Access to Certain County Computerized Records
  - e. Agreement No. 11524 - Remote Access Agreement Between Ada County and New York Irrigation District for Access to Certain County Computerized Records

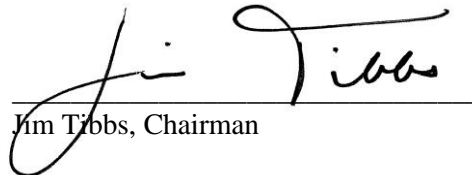
- f. Agreement No. 11525 - Remote Access Agreement Between Ada County and First American Title and Escrow Company for Access to Certain County Computerized Records
- g. Agreement No. 11526 - Remote Access Agreement Between Ada County and Nampa Meridian Irrigation District for Access to Certain County Computerized Records
- h. Agreement No. 11527 - Remote Access Agreement Between Ada County and Mountain States Appraisal & Consulting for Access to Certain County Computerized Records
- i. Agreement No. 11528 - Agreement Between Ada County and Albertsons, LLC for Pharmacy Voucher Reimbursement Services
- j. Agreement No. 11529 - Agreement Between Ada County and Sage Ceniga for Spring Coroner and Marketing Internship
- k. Agreement No. 8853-6-16 - Renewal Agreement Between Ada County and Women's and Children's Alliance for Use of Office on Violence Against Women Grant Funds to Encourage Arrests
- l. Agreement No. 10060-3-16 - Renewal Agreement Between Ada County and Idaho Legal Aid for the Use of Office on Violence Against Women Grant Fund to Encourage Arrest Policies and Enforcement of Protection Orders Program

J. Tibbs read the agreement numbers into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE THE 12 AGREEMENTS AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. D. CASE SECONDED. R. YZAGUIRRE, AYE, D. CASE, AYE, AND J. TIBBS, AYE. THE MOTION CARRIED UNANIMOUSLY.**


**VI. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:32 a.m.



Jim Tibbs, Chairman

ATTEST:



Christopher D. Rich, Ada County Clerk